

Request for Qualifications for Civil Engineering Services

Project Name: Harriman Hill Homes

Client: Lakes Region Community Developers

658 Union Ave.

Laconia, NH

Due Dates: February 14th for Clarifying Questions and March 4th for RFQ Submittals

Lakes Region Community Developers (LRCD) is soliciting qualification statements for civil engineering services for road and infrastructure development related to its Harriman Hill Homes project.

Overview: LRCD is accepting qualification statements for a firm to assist in the permitting and site design, and construction of a road and water and sewer infrastructure relating to the third phase of its Harriman Hill project in Wolfeboro, NH. This third phase will consist of 20 units of single family housing. The project will require design and construction of 900 linear feet (LF) of road, approximately 900 LF of water, and 900 LF of sanitary sewer from the existing stub out at the end of Phase I & II.

The selected firm will be responsible for creating a detailed project proposal for LRCD's consideration. If approved the selected firm will also be responsible for securing all necessary permits and approvals for the successful completion of the project.

Qualifications packages will be evaluated based on technical understanding of the project, proposed implementation, and relevant background and experience.

It is LRCD's intent to use this qualification based process to select a limited number of qualified firms to interview. The Town will evaluate responses to this RFQ and will then select one qualified firm to work with on project development. LRCD reserves the right to request proposals from more than one firm.

QUALIFICATIONS SUBMITTAL: LRCD is seeking qualifications for the following scope of services:

- Town of Wolfeboro Planning review, including major site plan amendment and subdivision plan
- NH DES Alteration of Terrain permitting
- Bid package preparation and bid administration
- Construction administration

Qualified firms must be able to demonstrate experience in the above services. Interested firms shall also submit:

Sample agreement with terms and conditions (excluding final purchase price)

References (limit 6 per respondent) of similar projects. Include client name, a brief summary of the work, and the name, address, and phone number of a responsible contact person. Respondents shall verify all contact information is correct at the time of submission

Qualification data, including firm background, years in business, experience, key staff, and construction capabilities

Clarifying questions concerning this RFQ must be submitted by email (questions will not be answered verbally) no later than February 14, 2019 by 4pm. Written inquiries should be emailed to Sal Steven-Hubbard at sstevenhubbard@lrcommunitydevelopers.org. Questions and answers will be posted to our website www.lrcommunitydevelopers.org/request-for-qualifications.htm by Tuesday, February 19th at 4pm.

EVALUATION CRITERIA

LRCD will review submitted qualifications to determine which firms are best suited to work with us to develop this project. Firms will be evaluated based on previous experience with similar projects, technical understanding of the project, its purpose, and scope. Qualified firms will be invited to interview with the LRCD.

LRCD is an Equal Opportunity Employer